

MINUTES
Undergraduate Policy Committee Meeting
April 22, 2026

Members Present: Dan Mears, Justin Shows, Rylan Douthett, Enrique Alvarez, Jennifer Atkins, Henry Fuelberg, Michael Hanawalt, Lydia Hanks, Lisa Munson, Antonia Nemec, Brian Parker, Britain Riley, Teresa Roach, James Sickinger, Besiki Stvilia, Yanyun Yang, Henry Zhang, Nikki Raimondi, Amy Guerette, Monoka Venters

I. Approval of Agenda

The meeting was called to order, and the agenda was approved.

II. Approval of Minutes from April 8, 2026

The minutes were approved.

III. New Business:

1. Request to offer a new Undergraduate Certificate for Global Sustainability

Dr. Rachel Cofield discussed how this certificate primarily serves students within the College of Social Science and Public Policy (COSSPP) as well as students majoring in the department of Earth, Ocean, and Atmospheric Science (EOAS). The certificate offers students the opportunity to gain research and practical experience in sustainability. This certificate highlights economic, social, cultural and environmental sustainability. The certificate relies on already existing courses, students will begin enrolling in Fall 2026. The UPC membership voted, and the certificate was **APPROVED**.

2. Elections & Summer Business

Dan thanked all UPC members for their service to the committee this year. He shared a special thanks to the members serving their final term this semester. He will contact the members who finished their third term to see if they would like to be considered to serve another term and he will share those names with the Faculty Senate President.

At the beginning of the meeting in early September, the Senate President will facilitate an election to determine who will serve as chair of the UPC.

Dan may have to email UPC members this summer if there is any summer business. He will be able to share the time commitment, in advance, if he needs to request assistance from UPC members.

3. Update from the Office of Faculty Development & Advancement

Amy Guerette shared that she will be working on the development of an internal guide for colleges and departments that outlines the timeline and approval process for new certificates, majors, combined pathways, and related initiatives.

4. Update from Undergraduate Studies

No update.

2026-2027 UPC meeting dates: All meetings will begin at 3:35 pm in 201 Westcott. Meeting dates: September 9, September 23, October 7, October 21, November 4, November 18, December 2, January 20, February 3, February 17, March 3, March 31, April 14